

**SUMTER COUNTY BOARD OF COMMISSIONERS
EXECUTIVE SUMMARY**

SUBJECT: Change Order Request to Purchase Order No. 9000019 (Staff recommends approval).
REQUESTED ACTION: Approve change to increase total by \$10,000.00

☐ Work Session (Report Only) **DATE OF MEETING:** 7/26/11
☒ Regular Meeting ☐ Special Meeting

CONTRACT: ☒ N/A Vendor/Entity: _____
Effective Date: _____ Termination Date: _____
Managing Division / Dept: Financial Services

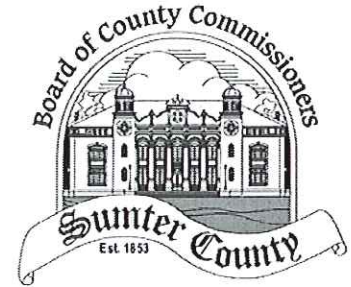
BUDGET IMPACT: \$10,000.00
☐ Annual **FUNDING SOURCE:** Building Services
☐ Capital **EXPENDITURE ACCOUNT:** 124-142-524-3400
☐ N/A

HISTORY/FACTS/ISSUES:

Purchase Order #9000019 (SBCCI) increase request by \$10,000.00 due to the funds that were initially budgeted covered inspections from the private companies past performance. Down-sizing and retirement created an additional work load on our private provider; therefore, funds are not sufficient to cover the contracted building inspections.

Exhibit A

CHANGE ORDER REQUEST FORM



PO Number 9000019
 Vendor SBCCI
 PO Amount \$492,000.00
 Net Change Amount (-/+) +\$10,000

PLEASE CHANGE THE FOLLOWING ITEMS						
Item Number	From Quantity	To Quantity	From Unit Price	To Unit Price	From Account Code	To Account Code
			\$492,000.00	\$502,000.00		

PLEASE ADD THE FOLLOWING ITEMS						
Item	Account	Description	Quantity	Unit Price	Amount	

Cancel Entire Purchase Order ☐

Original Requestor's Signature

Cancel Item Numbers

Reason/Justification/Special Instructions:

Funds initially budgeted covered inspections from the private companies past performance. Down-sizing and the retirement of pay rolled inspector credited an additional work load on our private provider. Not enough money to cover contracted building insp.

Acct # 124-142-524-3400

T-198 will cover this request

Signature/Approvals

[Signature]
 Department Head

7-18-2011

Date

[Signature]
 Division Director

7/18/11

Date

[Signature]
 Financial Services Dept.

7/18/11

Date

[Signature]
 County Administrator

7-18-11

Date